Hermosa Beach City School District

Facilities Planning Advisory Committee

August 21, 2013

Minutes:

Welcome and call to order. Sign-in sheet was circulated and distributed.

Chairperson Ehsan reviewed the meeting agenda.

Discussion held on notes verses minutes. Committee asks for more formalized minutes rather than notes. Committee requested that the minutes from the meeting be distributed to the committee prior to the next schedule meeting.

Chairperson Ehsan asked for announcements. Superintendent Escalante was asked to comment on the option of using the Community Center for the overcrowding of the facilities at Valley school due to continued increase in student enrollment. The Community Center is owned by the city and is not currently a designated school site. The board has made the decision to place modular classrooms on both campuses to solve the current overcrowding as a short term solution. Committee member Bacallao requested that representatives from the state tour the community center to see if there are any Title 5 restrictions that would prevent the community center as being used by the district should additional classroom space be needed in the future. Committee agreed that if we need or want to continue investigating the community center, the committee would need a directive from the board.

Superintendent Escalante reviewed the current use of classroom space at each site for the 2013-14 school year. Currently, new enrollment in the district has increased approximately 30 students. She also reviewed the timeline for the RFP process as directed by the board. It was clarified that the architects provided in the RFP their procedures for involving the community in the process of creating a Facilities Master Plan vs a Master plan.

Public Comment – Communication from audience

Resident Miyo Prassas addressed the committee

No written communications were received

Committee paper screen of the Architect RFP's

There were 30 firms who attended an information/orientation session and tour of all sites. We are reviewing 16 proposals that were turned into the district office. Committee reviewed the rubric and discussed each criteria. Committee agrees to add timeline and proximity (in state) to the rubric. The results of the paper screening were discussed and the committee identified 5 firms that they would like to hear more from.

Agenda for August 28 meeting.

Bring prepared questions for next round of interviews

Indentify - strengths of 5 firms

Rationale